

PCPA EXECUTIVE BOARD MEETING
1 July 2009

- Present:** Lynn Burke, Kelly Carpenter, Vicki Garwood, Linda Hall, Dwayne Hilton, Dan Kennedy, Kate Linder, John Mayo, Mary McGinnis, Daniel Pretz, Amanda Ries, Brian Root, Amber Valentine, Dave Watters, Terry Wigle
- I. Call to Order:** T. Wigle called the meeting to order at 11:30 a.m.
- II. Roll Call:** Attendance
- III. Approval of Minutes:** The minutes of 30 April were approved as read. Motion to accept by D. Kennedy; second by L. Hall.
- IV. Old Business**
- a. Conference Updates:** “Beyond the Limits” theme and logo options discussed (updated logo will be sent to Executive Board); tentative schedule discussed – may incorporate “Murder Mystery” dinner on Monday night; Stage Right from Greensburg also mentioned; pricing structure similar to 2008; one “snack time” permitted to be donated; no case study competition; t-shirts will not be ordered; any novelty item will only include PCPA logo, not conference logo; website active by 15 July; close call for programs 1 September
 - b. Directory:** No update.
 - c. Book Club:** 27 members registered to participate; would like to see more interaction/discussion among the participants.
 - d. Email Blast:** D. Kennedy will send an email blast to non-renewed members in the next week.
 - d. PCPA Pins:** J. Mayo distributed the newly minted PCPA Pins.
 - e. Certificates:** D. Kennedy will mail ACPA certificates of appreciation to outgoing Board members.
- V. Treasurer’s Report:** Reviewed report prepared by J. Puzycki; question about the service charge for June, which was not listed. Total assets of \$15,871.22. D. Hilton moved to accept; second by D. Kennedy.
- VI. Commission Chair Reports**
- a. Membership:** Eighteen additional members since March 2009; currently at 177 members. D. Hilton moved to offer graduate students free PCPA membership when they register, attend, and pay for the annual conference; second by D. Kennedy.
 - b. Constituencies:** No report.
 - c. Communications:** Deadline to submit is 17 July 2009.
 - d. Professional Development (Keystones):** Discussion on appropriate topics for the 2009-2010 Keystone Seminars – Student Services Best Practices and Economic Challenges selected. Newsletter should possibly follow the Keystone themes for November and March newsletters.
- VII. Member at Large Reports**
- a. Four Year Public West:** No report.
 - b. Four Year Public East:** No report.
 - c. Four Year Private West:** No report.

- d. **Four Year Private East:** No report.
- e. **Two Year West:** No report.
- f. **Two Year East:** No report.

VIII. Appointed Committee Reports

- a. **Faculty Liaison:** L. Hall reported that 8 – 9 papers were submitted for the Grady Roberts Writing Award; three readers/evaluators selected.
- b. **NBCC:** No report.
- c. **POAC:** No report.
- d. **Graduate Student Liaison:** No report.
- e. **Historian:** D. Hilton suggested planning a reunion of “older” colleagues in the Association.
- f. **Webmaster:** Forward updates and contact information to B. Valentine.

IX. New Business

- a. **ACPA – College Student Educators International:** Review of Equity and Inclusion Statement; discussed including a statement in our bylaws about ascribing to ACPA’s statement.
- b. **2010 Conference Sites:** Discussion of sites; if further east, include DE, NJ, MD. Discussion of moving conference time and possibly to summer; if summer, perhaps hold on a campus. Noted that a Conference Co-Chair position should be a two-year commitment. J. Mayo offered to be the conference chair again next year. The second co-chair for the 2010 conference would stay on for two years – that way, one of the chairs would have a year of experience planning the conference. After discussion of site options, West Chester seemed the best choice.
- c. **Networking Social:** If resources are available, present information in October.
- d. **Verification for graduate student memberships:** Membership application is to be signed by a graduate program chair to verify prospective member is a graduate student; however, in light of an online application, signature is no longer required. Bylaws need updated to reflect change.
- e. **Bylaws Updates:** Five possible changes noted – Webmaster position, constituencies commission position description, change of definition of graduate student verification, inclusion of ACPA Equity and Inclusion statement, and Dr. Ron Lunardini Award.

X. Adjourn

- a. D. Watters moved to adjourn; second by A. Ries . Meeting adjourned at 2:35 p.m.

Respectfully submitted,
Amber Valentine for Charmaine R. Strong
Recorder