

PCPA Annual Business Meeting Minutes
October 4, 2004

- I. Call to Order:** President McGinnis called the meeting to order at 7:45pm
- II. Announcements:** Conference Co-chairs announced the following
 - a.** Conference attendees were asked to complete evaluations and submit them before leaving.
 - b.** A call for members interested in serving on the 2005 conference committee was asked to meet for breakfast at 7:30 on the 5th.
 - c.** The evening entertainment location was moved to the East Grand Ballroom.
- III. Treasurer's report:** J. Puzycki reported a balance of 9180.50 in the checking account and 17641.23 in the savings account. The floor was opened for questions and seeing none M. McGinnis moved to accept the report. T. Eicker seconded.
- IV. Membership report:** M.E. Bayuk reported that there are 241 members. Over 60 of these members are graduate students. No questions from the floor.
- V. State of the Association:** President M. McGinnis reported and asked members to review the membership information on the web site and in membership brochures. Currently two positions are vacant within the association – Historian and Journal Editor. Interested members should see an executive board member for further information. M. McGinnis asked everyone to consider nominating individuals for the various PCPA awards. It was stated that PCPA is financially sound and has strong membership. M. McGinnis stated that the board is in the process of developing a strategic plan. M. McGinnis encouraged the membership to take the conference message/focus on professional development back to their individual campuses and inform others of the Keystone Seminars and the Annual Conference. In conclusion, M. McGinnis stated that PCPA “looks forward to growing as an organization and continuing to provide for the membership.”
- VI. Old Business:** None
- VII. New Business:**
 - a. By-Law Changes:** M. McGinnis explained that the last changes to the organization by-laws were made in 1998. A summary of the changes was provided along with any explanations necessary. Every member in attendance received a hard copy of the proposed changes. The floor was opened for questions, and seeing none M. McGinnis made a motion to approve all the by-law changes. J. Crissman-Ishler seconded. No oppositions.
- VIII. Good of the Order:**
 - a. Constituencies announcement:** D. Hilton asked that individuals interested in serving on this commission see him during the conference.
 - b. Conference committee announcement:** L. Verost announced that the 2005 Annual conference is to be held on October 16-18 at the Radisson of Monroeville, PA.

- c. Awards announcements:** K. Miller thanked the awards committee members, J. Merkle and M.E. Bayuk for their efforts and proceeded to announce the following recipients:
 - i. Outstanding Graduate Student** – Tom Baker
 - ii. Outstanding New Professional** – Erin Heasley
 - iii. The Joseph Merkle Award for Outstanding Contributions to PCPA** – Mary Lou Kennedy
 - iv. The Grady and Mary Roberts Graduate Writing Award** – Sarah Sinclair
- d. Executive Board Election announcements:** K. Miller announced that the following positions on the board will be open for elections:
 - i. Communications Commission Chair**
 - ii. MAL 4 Year Public West**
 - iii. MAL 2 Year West**

IX. Adjourn: Meeting adjourned at 8:10pm