

**PCPA ANNUAL BUSINESS MEETING**  
**Sunday, 19 October 2014**

The meeting was called to order by President Morgan Rizzardi at 3:08 PM. All in attendance were welcomed.

M. Rizzardi discussed the low number in attendance at the conference, open positions on the Executive Board, and invited members to attend the ACPA national conference.

M. Rizzardi discussed the ACPA chapter affiliations. B. Koval clarified that all states are going through the same decision.

M. Rizzardi acknowledged the notable actions of PCPA including: 4 meetings of the Executive Board (2 in-person and 2 online), communication plan work, annual conference, speaker grant from ACPA, change in Graduate Student Liaison positions, and redesigning professional development opportunities for members.

Treasurer Bryan Koval presented the financial state of the organization. PCPA is in a positive state in terms of finances. Large amount of money will be spent over the next couple of days to pay for the conference; a decrease in conference attendees will result in a loss on the conference. ACPA affiliation decision will make a difference in finances as well.

M. Rizzardi expressed membership changes on behalf of Amber Racchini who could not attend the conference. Outlined the various types of institutions represented in membership and the increase in joint membership.

Communications Chair Brian Root updated the group on technology platforms used by PCPA. PCPA uses Facebook and Twitter to share information about PCPA, its members, and what higher education in Pennsylvania is doing. Newsletters are done quarterly to update members.

M. Rizzardi presented information for Webmaster Dan Kennedy. PCPA is using PCPA.net for all communication to members. Using PayPal, PCPA can also take online payments.

President Elect David Greene informed members of the options that PCPA has in terms of affiliating with ACPA in the future. He announced that the Executive Board's choice is to be an "internal chapter" of ACPA for one year and re-evaluate accordingly. Announced that, effective January 2015, the PCPA membership fee is being waived. ACPA will assist chapters financially for the first two years of this transition. Discussion about this move and how it will impact PCPA and individuals occurred. Suggestion that the PCPA Executive Board email members informing them of the upcoming change and to use the information as fiscal budgets are developed.

Amanda Ries thanked M. Rizzardi, D. Greene, and B. Koval for undertaking the difficult work to help membership better understand this topic and forthcoming changes.

B. Koval reminded the members in attendance that the by-laws will need an overhaul in the midst of all the changes occurring. A. Racchini, Past-President, will be chairing a committee to ensure this takes place.

Morgan Rizzardi welcomed any questions moving forward.

Meeting adjourned at 4:04 PM.

Respectfully submitted,  
Jenna Konyak